

Sampling and Packing Instructions for Prostate, Core Needle Biopsy

1 Sampling

1.1 Material

During sampling, the following materials are needed:

- Pads/your own choice of filter paper.
- 40mL pots filled with coloured 4% buffered formaldehyde solution. Store at room temperature and out of direct sunlight.

For ordering of sampling material: <https://estore.loomis.se>

1.2 Sampling Procedures

To ensure optimal handling, only one biopsy should be placed per pot.

1. Place the core needle biopsy **as straight as possible** on the pads.
2. Place the pads with the biopsy into the correctly labelled pot.

NOTE: Immediately place the samples into the pots after collection, immersed in the formaldehyde solution. Limit air exposure to less than 5 minutes to prevent tissue decomposition.

3. Close the pot thoroughly. Do not shake. To avoid leaks - Double-check that the lid is attached correctly.
4. Put the label vertically on the pot, see Figure 1.
5. The samples are stored at room temperature.



Figure 1. Pot of coloured formaldehyde solution

2 Packing

2.1 Material

To pack the sample(s), the following materials are needed:

- one transport bag (IniCase) with insert and sealable disposable bag per 12 pots
- one seal per IniCase

For ordering transport materials: <https://estore.loomis.se>

2.2 Packing Procedures

Please note that the Seal ID (e.g. 7001XXXXXXXX) must be registered in the request in order for us to be able to trace the sample at patient level. See [Request and Report instructions - Inify Portal](#) for more information.

1. Open the IniCase and place all pots in the patient case with the lid facing up.
2. Seal the disposable bag by peeling off the tape and pressing the bag together.
3. Zip up and seal the IniCase with the correct seal.
4. While waiting for collection, the samples should be stored at room temperature.



Figure 2. IniCase packed with pots and resealable disposable bag

3 FAQ - I have Run into a Problem!

3.1 My Patient Case Contains more than 12 Pots?

1. Register two Seal IDs in the referral according to the instructions [Request and Report instructions - Inify Portal](#).
2. Fill two IniCases with samples and seal with the two correct seals.

3.2 Sealed with the Wrong Seal

1. Reseal IniCase. Seal with the correct seal if possible.
2. If this is not possible - take a seal that is not registered in the request. If possible, change the Seal ID in the request.
3. If the request has already been sent - send in the IniCase with an unregistered seal. Place the initial seal in a pocket inside the IniCase.

3.3 Sealed IniCase Correctly but Forgot a Pot

1. Break open the seal.
2. Transfer the patient case and the forgotten pot to a new IniCase, as the disposable bag cannot be resealed.
3. Take a new seal ID and seal the IniCase.
4. Send the first, IniCase (empty and unsealed with the Seal ID tag in the pocket under the lid) along with the second, correct IniCase (sealed with new seal ID).

If you have any questions:

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