

# Sampling and packing instructions for Prostate, core needle biopsy

# 1 Sampling

#### 1.1 Material

During sampling, the following materials are needed:

- Pads/your own choice of filter paper.
- 40mL jars filled with coloured 4% buffered formaldehyde solution.
  Store at room temperature and out of direct sunlight.

For ordering of sampling material: https://estore.loomis.se

#### 1.2 Sampling procedures

For the best handling, it should only be one biopsy/jar.

- 1. Place the core needle biopsy as straight as possible on the pads.
- Put pads with the biopsy in the correct labelled jar.
  NOTE: It is important that the samples are immersed in formaldehyde immediately after sampling.
- 3. Close the jar thoroughly. Do not shake. To avoid leaks Double-check that the lid is screwed on correctly.
- 4. Put the label vertically on the jar, see Figure 1.
- 5. The samples are stored at room temperature.



Figure 1. Jar of coloured formaldehyde solution

## 2 Packing

#### 2.1 Material

To pack the sample, the following materials are needed:

- one transport bag (IniCase) with insert and sealable disposable bag per 12 cans
- one seal per IniCase

For ordering transport materials: <a href="https://estore.loomis.se">https://estore.loomis.se</a>

### 2.2 Packing procedures

Please note that the Seal ID (e.g. IL12345) must be registered in the request in order for us to be able to trace the sample at patient level. See Request form instructions (Remissanvisning) for more information.



Figure 2. IniCase packed with jars and resealable disposable bag

- 1. Open the IniCase and place all jars in the patient case with the lid facing up.
- 2. Seal the disposable bag by peeling off the tape and pressing the bag together.
- 3. Zip up and seal the IniCase with the correct seal.
- 4. While waiting for collection, the samples should be stored at room temperature.

# 3 FAQ - I have run into a problem!

## 3.1 My patient case contains more than 12 tubes?

- 1. Register two Seal IDs in the referral according to the instructions in Request form instructions (Remissanvisning).
- 2. Fill two IniCases with samples and seal with the two correct seals.

#### 3.2 Sealed with the wrong seal

- 1. Reseal IniCase. Seal with the correct seal if possible.
- 2. If this is not possible take a seal that is not registered in the request. If possible, change the Seal ID in the request.
- 3. If the request has already been sent send in the IniCase with an unregistered seal. Place the initial seal in a pocket inside the Inicase.

#### 3.3 Sealed IniCase correctly but forgot a jar

- 1. Break open the seal.
- 2. Transfer the patient case and the forgotten jar to a new IniCase, as the disposable bag cannot be resealed.
- 3. Take a new seal ID and seal the IniCase.
- 4. Let the first IniCase go with the transport open and empty with the used seal in a pocket under the lid inside the IniCase.

If you have any questions:

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